

NOTES FROM PPC MEETING 4TH SEPT

1. Update on change in Parish Priest

The bishop was written to (thanks for the input on the letter) and responded very quickly. The letter and response were shared with the Parish and are [on the website](#).

There is no further news from the bishop. Fr Simon surmises that it is likely we will have a temporary/supply arrangement for some time after he leaves (around 20 Sep) before a permanent appointment. Given the delay in confirming the new appointment, we can assume that the new priest is likely to be coming from outside the Diocese.

2. Self Appraisal document

A slightly updated version was circulated. This incorporates some edits based on Roberta's comments, edits suggested by Sarah, and an additional mention of our online Mass community in the demographics section (as highlighted by Guillaume during the meeting). There is also a new section on Social Action, particularly the work of the SVP.

We agreed the following actions:

- PPC members - please send any feedback (to Edward & Steve) by 15th Sept if possible and feel free to share more widely with Core Teams, especially for sections that relate to those teams.
- We should invite more input on the section about the school - Steve will contact Rachel Chalkin about this.
- We will aim to share a version with the Parish by 22nd September and invite feedback.
- We aim to have a version that can be sent to the bishop and shared with our new Priest once known by around 30 Sept.
- This should be a living document that continues to be refined after this date,
- Copies of draft versions should also be shared with Emanuela and with any temporary cover priest, once known, as there is a lot of useful background here for them.

3. Arrangements for new priest arriving

It is hard to make firm plans without knowing the arrangements and timing for any temporary or permanent appointments, but we will need to keep track of this as a group. We did identify some things that will need to be arranged. Steve will liaise with Emanuela and Debbie on these:

- Need clear arrangements for unlocking and locking the church in place
- Need to ensure cover for Masses, especially if a priest is not in residence
- Need to ensure the database of people who receive communion at home is transferred from Fr S

- Need to develop a clear policy on people looking for assistance at the door, especially for temporary priests and Parish staff when a priest is absent. Could we develop a standard message to refer people - can the SVP help with this?

All - please think about any other items to add to the list above and share with the group.

4. Other items

The Cross of the Moment meeting was scheduled for Tuesday 17th at 7.30pm. Roberta to liaise with the office to book the room and see if we could request Soul Food to move into the church on this occasion.

5. Thanksgiving and farewell for Fr Simon

Confirmed as Wednesday, 18th September. Mass at 6pm. To be followed by a drink and nibbles in the Parish room.